

# HUMAN RESOURCES:

How can Adobe Sign make your life easier?

CASE STUDY

Hire a new talent













## Challenges



## The Adobe Solution



## Benefit from the integrations with 3<sup>rd</sup>-party applications

<div>✔</div> <div>Get all stakeholders' approval on the final version of the work contract</div>	<div>✔</div> <div>Send out the work contract for approval directly from Acrobat DC.</div> <div>✔</div> <div>All stakeholders can review and edit the document in real time.</div>	<div>✔</div> <div>Even more simple! Create a secure PDF directly from Microsoft Word by selecting "Convert To Adobe PDF And Send For Shared Commenting".</div> <div> Microsoft 365</div>
<div>✔</div> <div>Make it easy for the candidate to sign the contract from anywhere</div>	<div>✔</div> <div>Send out the work contract to the candidate directly from your preferred platform: Adobe Sign, Workday, ServiceNow or Microsoft 365 apps including Microsoft Word and PowerPoint, Microsoft Teams, SharePoint and Outlook.</div> <div>✔</div> <div>The candidate receives an email and simply needs to click on "review and sign". The candidate will be able to review, initial and sign where required in just a few minutes from any device, web or mobile.</div>	<div>✔</div> <div>With the Live Signing add-on available in Microsoft Teams, you can send the contract for signature during a conference call with the candidate who will be able to review and sign in real time.</div> <div>✔</div> <div>Using Workday or ServiceNow? Install the Adobe-Sign plug-in and send out your contract for signature directly from your favourite platforms with Adobe Sign for Enterprise.</div> <div> Microsoft 365</div> <div> </div>
<div>✔</div> <div>Chase &amp; track signatures to avoid delays</div>	<div>✔</div> <div>Receive real-time notifications each step of the way and set up automatic email reminders to meet every deadline.</div> <div>✔</div> <div>Check document status (sent, signed, waiting for signature) and follow up with the signers if necessary.</div>	<div>✔</div> <div>Track the contract status directly from your preferred platform: Adobe Sign, Workday, ServiceNow or Microsoft 365 apps including Microsoft Word and PowerPoint, Microsoft Teams, SharePoint and Outlook.</div> <div> Microsoft 365</div> <div> </div>
<div>✔</div> <div>Store and retrieve signed documents easily</div>	<div>✔</div> <div>Once the contract has been signed, it is automatically stored in either the Adobe Sign server, or any repository chosen initially.</div>	<div>✔</div> <div>To make it even easier to search and manage, signed contracts can also be automatically stored in designated Microsoft Teams, SharePoint or OneDrive folders, as well as in Workday or ServiceNow folders.</div>
<div>✔</div> <div>Protect and secure sensitive HR information</div>	<div>✔</div> <div>Remove risk of contract modification by the candidate by using standard templates which can't be altered.</div>	<div> Microsoft 365</div> <div> </div>
<div>✔</div> <div>Adhere to security and industry-specific compliance requirements</div>	<div>✔</div> <div>With Adobe Sign, the signatures you collect are secure and legally-binding.</div> <div>✔</div> <div>Multi-factor authentication can be set up to identify the signers, selecting either a text, phone call, email, password, knowledge-based (KBA) or government ID as 2nd method of identity verification.</div> <div>✔</div> <div>Adobe Sign complies with eIDAS, meaning you can collect either electronic, advanced and qualified electronic signatures from signers.</div>	

REQUEST YOUR DEMO  
WITH OUR SPECIALIST!

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